**HUMANE SOCIETY OF THE OHIO VALLEY, INC.**

**REGULAR BOARD MEETING MINUTES**

**November 9, 2022 || 6:00p-7:25p**

PRESENT: Esther Salem, Michele Newbanks, Mike Montgomery (Treasurer), Leight Murray (President)

Absent: Flite Freimann (Vice-President), Amber Dennison

1. Call to order at 6:00PM. Approval of Minutes of the Board meeting in October 2022, and the virtual Board meeting:
	* Motion – Michele
	* Second – Mike
	* Unanimously approved
2. Public comments
	* None
3. Treasurer’s report – we finished the year in a positive cash position, but have not yet finalized all the payments and receipts related to the “Throw Down for the Pound” event.
	* Motion - Michele
	* Second –Esther
	* Unanimously approved
4. Executive Director’s Report
	* Intake of 41 dogs, 22 stray, 19 owner surrender (5 had been in the shelter before), 10 from Dog Warden. 27 dogs adopted, 7 to rescue, 11 owner reclaim, 1 euthanized at Vet, 1 died in shelter
	* Intake of 56 cats, 24 stray, 26 owner surrender, 6 from Dog Warden. 51 cats left the shelter, 8 to rescue, 35 adopted, 4 euthanized, 1 died in shelter, 3 died in foster care.
	* Shelter is completely full. We are seeking additional fosters. There are currently no evidence dogs at the shelter.
	* November 19th there will be an adoption special event. Dogs $100, Cats $20. There is no grant to subsidize the reduced fees, but the shelter is over full and we hope this will save some cost of care.
	* There is a possibility of a “Black Friday” sale at the shelter. Details to come soon.
	* Trainers from Band of Canines have been coming to the shelter to work with some of the dogs. In particular they have been working with Rudy, but also with Pepper, Lance, and others.
	* New, long sleeved, HSOPV shirts have been ordered. Anyone can purchase for $18.
	* Dryer motor has been repaired and the dryer is now functional. The dishwasher is acting up and service has been called.
	* Motion to approve – Michele
	* Second – Mike
	* Unanimously approved.
5. Fredley Tynan made a presentation to the Board about her recent Humane Society Agent Training. The presentation was excellent, and detailed. Below are some highlights:
	* The training included Animal Husbandry, Legal Issues, Ethics, Investigations, etc.
	* How to perform a general physical health assessment of animals
	* Analysis of the ORC to uphold the laws correctly.
	* Discussed general animal cruelty – including animal fights such as dog fighting and cock fighting, etc.
	* Animal seizures, probable cause hearings, proper report writing, seizure warrants, investigations, etc.
	* The training also included aspects of subject control to protect the officers.
6. Operations – Amber was not present to elaborate
	* Shelter is extremely full
	* Need for Volgistics and Volunteer Coordinator still very critical
	* Customer service is an ongoing challenge
	* Need more fosters – Katie is working on a project to grow our foster base.
	* Return to Home challenge October 1-31 Maddie’s Fund Grant Opportunities.
	* Amber has submitted several grants – Wag & ‘Donate Stock’ Grant (granted $3000 on 10/15), WV Central Credit Union $2500 (granted on 10/26) and Amber $1500 for training. In addition, she has been following up, reporting, and fulfilling grant requirements all year long.
	* Still trying to reduce stress in shelter animals (due to consistently large numbers of dogs in our care). We are trying treats, calming music, toys, play groups, etc.
	* Unicorn Program – this is to help long-time shelter residents get adopted. It will also help shelter staff be less fearful of certain dogs. Amber has already secured $1500 towards the cost of this program. Amy and Karissa are going to reach out to additional shelters who have worked with this group to see if it is a good fit for HSOV.
7. Fundraising Report
	* Oct 15th – Trunk or Treat Adoptathon at First Presbyterian Church on Juliana Street.
	* Oct 22nd Throw Down for the Pound. Final numbers for this event will be available next month. Thank you to Amy Rogers, Julie Lowther, and all the other volunteers who made this event a success.
	* Oct 23rd – Station Carry Out Chili Cook-off was very successful. Thank you to Shelley Galland for her hard work!
	* Confirmed Fur Ball Date – March 25,2023
	* Oct 24th – Fur Ball planning meeting at the Washington County Public Library at 6:00PM. Amy is working hard contacting over 400 local businesses to act as sponsors, make donations, etc.
	* Mike will work with Marty’s Print Shop to get 500 nice Thank You cards to send to donors to show our appreciation for their support.
8. Building and Grounds
	* Marietta College students painted holding, paw prints on the road leading to our driveway, did some landscaping, etc.
	* New water tank project is progressing. Tank is in the ground. Some outdoor kennels needed to be rearranged to make space for the tank, etc.
	* Proposal for new gutter system to prevent flooding, divert water to the underground tank, etc., - approximately $2700.
	* Grogg’s to come service the furnaces for the winter.
9. Technology
	* iTech came and installed the new networking hardware and phone system. There are a few minor glitches to work through, but this is a great advancement for the shelter.
	* Corey will upgrade the hard drive on Kati’s computer.
	* Exploring the possibility of using tablets or a small laptop at the shelter for adoption applications
	* Eventually, we need to work on trying to import data from Shelter Pro into ShelterLuv.
	* Mike will check some potential security camera issues, as well as “cleaning up” the shelter alarm codes.
10. New Building – No report currently.
11. Facilities
	* Waiting on bids for wall A/C units in Main
	* Looking at affordable options to replace cabinets in main bathroom.
	* Lowe’s may donate and install ceiling tiles around shelter.
12. Finance
	* Total revenue was approximately $56,278 This includes adoption fees $2945, $15,000 from donations, Fundraisers at approximately $22,800 (Over $6000 from the Chili Cookoff), $5000 bequests, $3000 grants, etc.
	* Total expenses were $69,957 This includes $9800 Vet bills, approximately $29,000 for payroll and taxes, $6,200 for general operations, $15,300 for “Throw Down”.
13. Volunteer
	* Reminder to log volunteer hours
	* No one has expressed interest in being the Volunteer Coordinator. Need help with Volgistics, orientation, welcome emails, event planning and coordination, working with businesses, transport drivers, fosters, etc.
14. Membership
	* 3 new members in October
15. Homeward Bound
	* Refer to the Executive Directors report.
	* As always, great thanks to recue organizers and drivers, and Friends of Felines.
16. Public Relations
	* None
17. New Business
	* Transport drivers needed for rescue and spay/neuter trips on a regular basis.
	* We will try to coordinate people to attend First Friday events when Leight is out of town or otherwise unavailable.
18. Unfinished business
	* Black case settlement hearing scheduled for 10/24.
	* Rudy –We are waiting to get the proper paperwork from the Dog Warden.
	* Karissa will investigate getting “Thank You” cards printed.
19. Motion to Adjourn
	* Motion: Michele
	* Second: Esther
	* Passed Unanimously
20. Meeting Adjourned at 8:00 pm. Next meeting is December 14th, 2022