

**HUMANE SOCIETY OF THE OHIO VALLEY, INC.**  
**MONTHLY BOARD MEETING MINUTES**  
**May 6, 2020**

**CLOSED SESSION (Facebook) Due to the Coronavirus Pandemic**

**Present:** Ethan Gerber (President), Leight Murray (Vice President), Jim Raney (Secretary), Mike Montgomery (Treasurer), Amber Dennison, Esther Salem, and Sheri Schwartz. Karissa Reynolds (Manager) was also present.

**Approval of Minutes (attached):** Motion made by Esther Salem, seconded by Mike Montgomery. Motion passed unanimously.

**Officer Reports:**

- **President.** Ethan Gerber thanked our shelter staff for their efforts to stay safe while still providing limited services during the coronavirus pandemic. He will discuss results of the staff performance appraisals and compensation review during an executive session later tonight.
- **Vice President.** Leight Murray discussed status of our efforts to cope with economic effects of the coronavirus pandemic.
- **Secretary.** Jim Raney discussed need for a board resolution to delegate signature authority.
- **Treasurer.** Mike Montgomery reported monthly and fiscal year-to-date profit/loss statements showing income and expenses, fiscal year-to-date budget reconciliation statement, QuickBooks and checking account balances, and our Marietta Community Foundation account balances. The month-end balance of the Edward Jones Investment account was not reported.

**Approval of Treasurer's Report (attached).** Motion made by Esther Salem, seconded by Ethan Gerber. Motion passed unanimously.

**Management Report.** Karissa Reynolds reported shelter operations are running smoothly for the most part despite being closed to the public. Some customers are disappointed they cannot visit the available animals in the shelter. Shelter numbers are up right now due primarily to kitten season.

**Committee Reports:**

- **Operations Committee.** Amber Dennison reported on the CLOSED MEETING (ZOOM) on April 22. Discussion included the whole gamut of concerns due to the coronavirus pandemic, such as various ways to increase fundraising using virtual rather than physical events, customer frustrations due to inability to visit animals in the shelter, and status of Small Business Administration loan requests.
- **Finance Committee.** Finance committee met to discuss ways to save money, including changing cell phone service providers, changing credit card companies, and upgrading our shelter security system. Jim Raney reported no progress in negotiating our new county contracts. He expects commissioners will convene a working group to finalize contract terms when the pandemic has ended.
- **Building, Grounds, and Maintenance Committee.** Mike Montgomery listed several types of work needed to keep our shelter operational and will discuss details in Operations Committee. Planning for acquisition of a new/used SUV to replace our pickup truck is on hold due to pandemic.
- **New Building and Renovations Committee.** Leight Murray reported that the planned trip to Adams County, PA to learn about their Humane Society's shelter expansion and renovation program has been postponed. He will attempt to schedule it when the coronavirus pandemic has ended.

- **Homeward Bound Committee.** Sharon Paul provided her report by e-mail (attached). In April 19 cats/kittens were adopted, 22 cats were sent to rescue organizations, 46 cats/kittens were in foster homes, and no cats were spayed/neutered. In April there were 46 dogs/puppies in foster care, 36 dogs were adopted, and 1 dog was sent to a rescue organization. Details are in Canine and Feline Intake/Disposition Reports for April (attached).
- **Public Relations Committee.** Sharon Paul provided her report by e-mail (attached). We have 24,854 followers of HSOV Main Page and 14,020 followers of HSOV Group Page on HSOV's Facebook pages. Thanks to Karissa's and Bri's help during the coronavirus pandemic, Petfinder, Adopt-a-Pet, and Facebook pages are kept current as well as publicity about upcoming events and fundraisers. Public notices and instructions have been updated to implement restrictions due to the pandemic.
- **Fundraising Committee.**  
Upcoming Events (subject to change due to coronavirus pandemic)
  - Various dates – Facebook fund raisers
  - May 30 – Mutts Gone Nuts at Peoples Bank Theatre
  - August 22 – Howlin' in the Alley
  - August 29 – Golf Outing at Marietta Country Club
  - September 11-13 – Sternwheel parking fund raiser
  - October 31 – Sam's Club Supply Drive/Bake Sale
  - November 7 – Quarter Auction
  - Fur Ball – cancelled for 2020, postponed to March 20, 2021
  - Throw Down for the Pound – postponed (to be determined)
- **Volunteer Committee.**  
Upcoming Events (subject to change due to coronavirus pandemic)
  - Tuesday and Thursday after hours dog walks and cat cuddling at the shelter
  - Sunday orientation at 1 pm at the shelter (CANCELLED until further notice)
- **Membership Committee.** Leight Murray reported the committee exchanged ideas vis e-mail but did not meet due to the coronavirus pandemic. There were 33 total members as of April 30.

**Unfinished Business:**

- **Board Member Acknowledgement and Agreement with Conflict of Interest Policies.** Jim Raney will e-mail the form to two board members who have not yet signed it, ask them to sign it, and leave it at the shelter or mail it to him.
- **HSOV Contracts with Washington County Commissioners.** We expect that county commissioners will convene a working group to finalize contract terms when the pandemic has ended. Terms of the former and existing contracts are being honored by HSOV and the county.
- **Planning for new vehicle acquisition.** This initiative is on hold due to the coronavirus pandemic.

**New Business:**

- **Resolution Delegating Signature Authorities.** Jim Raney will e-mail proposed draft resolution.
- **Coping with Decreasing Fund Raising.** Board members are asked to be on the alert for any new opportunities that may arise, especially those involving virtual rather than physical events.

**Public Comments:** None—This meeting was closed to the public due to the coronavirus pandemic.

**Respectfully submitted,**  
 Jim Raney, Secretary