

Humane Society of the Ohio Valley Inc.
Regular Board Minutes
July 12, 2023

Board members present: Amber Dennison, Esther Salem, Michele Newbanks, Tammy Bates, Mike Miller, Tracy Moore

1. Call to order – The meeting was called to order at 7:05 p.m.
2. Public comments – None
3. Approval of minutes of June’s board meeting: Motion by Esther. Second by Tammy. Motion passed with a voice vote.
4. Treasurer’s report
 - a. Amy said she will go back and re-allocate.
 - b. HSOV will be reimbursed \$9,972 for the epoxy flooring.
 - c. Year-to-date, the shelter is in the red \$130,000, which doesn’t include the \$50,000 from the Marietta Community Foundation. Fundraisers are down and there is a \$30,000 deficit budget.
 - d. The biggest expense is repair, which is 700% of the budget. This includes the recent water leak.
5. Dog Warden and Humane Officer report
 - a. Fredley was not available, as she was helping vaccinate snakes from a recent vehicle accident.
 - b. There were nine animal complaint follow ups with four founded complaints.
 - c. There were three complaints with six animals surrendered, including dogs, cats and pigs.
 - d. Six animals needed medical care.
 - e. Fredley was asked by the sheriff’s department not to go on calls with the dog warden until she has an insurance policy covering her from liability.
6. Director’s report
 - a. There were 55 cat intakes: 9 were owner surrender, 2 returns, 6 born in shelter and 38 strays.
 - b. 35 cats were adopted, 10 died in shelter, 4 were euthanized at the vet’s and 1 was reclaimed.
 - c. The 10 cats that died at the shelter were mostly newborn kittens.
 - d. There were 49 dog takes: 14 were owner surrender, 2 returns, and 33 strays.
 - e. 30 dogs were adopted, 2 were euthanized at the vet’s, 17 reclaims, 4 rescues and 1 was transferred to HSOP.
 - f. Runyon Lock rekeyed the doors and changed handles on the new building. They were keyed the same as the shelter. They also fixed a knob on one of the doors.
 - g. A dedication to the new building will be planned. Amy and Amber are working on intake procedures/forms.
 - h. Empty the Shelters will be held July 1-31. There are \$25 adoption fees, with 13 adoptions as of the meeting. Fees will be reimbursed by Bissell.
 - i. Amy said it may be a record for adoptions.
 - j. Dress code – Staff is allowed to wear shorts and shelter shirts. They talked about buying shorts at an appropriate length. Scrubs are \$46 per set. Amy will rewrite the dress code. Kate suggested navy blue for lead techs and lighter blue for techs. Amy suggested khaki shorts.

- k. Reclaim policy – Dogs are regulated by the county and there is nothing in place for cats. We want to post a \$30 impound fee and \$10 per day boarding. The website shows there is a 3-day hold for pets. The policy will be rewritten by Amy and Kate.
 - l. Rotary wants to install a 5' x 8' sign near the water tank. Amy suggested panels to block out an area along with the sign.
7. Committee reports
- a. Operations – Everything is going well, so a month was taken off.
 - b. Fundraising – Amy held a fundraising meeting. The date for the Furball was set. Plans for Bingo are underway. A tattoo-a-thon is being planned for August. Amy needs to get with Chase at Monkey's Uncle. There is also the Christmas in July parade upcoming.
 - c. Finance – A meeting will be scheduled for the end of July.
 - d. Building, Grounds & Maintenance – HSOV is looking for someone to do small jobs once a month.
 - e. New Building & Renovations – Epoxy will be done July 14.
 - f. Homeward Bound – There are about 63 cats/kittens in foster care as of July 8. Frances Meckel is fostering 15 cats for long-term and medical care. 28 cats were sent for spay/neuter to Help Clinic in Barboursville. One was not spayed as she was pregnant. Friends of Felines paid the invoice of \$1,459 for the trip to the clinic. There are 60 dogs/puppies in foster care as of July 9.
 - g. Public Relations – Tracy has ordered the T-shirts. The first batch will include some of each size in each color. The Times column about the drive was sent to the Times. The July column will be the Legacy Society and it will be sent out in the next week or so.
 - h. Membership – The membership drive will be extended through August.
 - i. Technology – Tracy said an internet extender was needed. She said it would be \$100 per camera for Arlo, but they can be purchased cheaper elsewhere. Kate said they would be replaced as they break.
 - j. Volunteer – Staff is frustrated with volunteers. Tracy said she was giving up her orientation duties as people would sign up, then not show up.
8. Unfinished Business – None
9. New Business
- a. Insurance for Fredley – was discussed in executive session. She is sidelined as humane officer until she has liability insurance.
 - b. Manual updates – Amy and Kate are working to update the manuals with recent changes. Once the manual is updated, it will be reintroduced to employees.
 - c. The meeting with the County Commission is set for 10 a.m. July 21.
10. Adjournment – Tammy made a motion to adjourn at 8:15 p.m. Amber seconded and the motion passed with a voice vote. The next meeting will be August 9, 2023.