

HUMANE SOCIETY OF THE OHIO VALLEY, INC.
REGULAR BOARD MEETING MINUTES

April 13, 2022 || 6 p.m.

PRESENT: Leight Murray, Mike Montgomery, Esther Salem, Amber Dennison, Michele Newbanks

Absent: Flite Freimann (excused for travel on Washington County business)

- 1 Call to order at 6:05 p.m. Approval of Minutes of the Board meeting in March 2022:
 - Motion – Mike
 - Second – Amber
 - Unanimously approved
- 2 Treasurer’s report – Amy explained that bequests are on the profit and loss report, but not the budget. The budget of -\$35,000 is correct. She broke down the actual vs. budget and said that on the account balance sheet, the petty cash balance is from the PayPal account. Both the petty cash and surplus accounts are discretionary. It was also discussed to possibly move the surplus money into an interest-bearing account.
 - Motion to accept Treasurer’s report – Michele
 - Second – Esther
 - Unanimously approved
- 3 Executive Director’s Report
 - Dogs – 66 came in March. 13 returned to owner. 18 adoptions. 10 went to rescue.
 - Cats – 62 came in. 20 adopted. 12 went to rescue.
 - Karissa will handle the ‘day in the life’ column for May for the Marietta Times.
- 4 Operations
 - Amber supplied report from April meeting.
 - Received stipend for vaccines - \$3 stipend for each one given – 53 dogs and 14 cats.
 - Upcoming events are the commission meeting on April 21 and Earth Day activities on April 23.
 - Received \$10,000 grant for mobile adoption unit.
 - Scrubs may wait until next year’s budget.
 - Next meeting is 1:30 p.m. May 1 at HSOV.
- 5 Fundraising Report
 - Next meeting will be 4:30 p.m. May 1 at the shelter.
 - Aug. 11 is the date set for Howlin’ in the Alley. Karissa has sent out updated schedule of events.
- 6 Finance
 - Everything discussed previously in meeting.
- 7 Buildings, Grounds and Maintenance
 - The roof has been fixed and the building will be painted after the rain stops.
 - Acoustic panels will be installed this fall. Mike asked if it could be done in stages.
 - Flower beds are done.
 - A ditch must be dug and gravel added for irrigation in the swampy area in the back of the shelter.
- 8 New Buildings
 - Waiting on Pickering Associates for how many acres is needed and approximate cost to take to commissioners.
- 9 Membership

- Leight and Michele went to Chamber of Commerce and filed for membership. They should be receiving spreadsheets of more than 550 chamber members, along with list for mailing labels.
- Cover letter is in the works for the mailings.
- Chamber has events throughout the year and HSOV has signed up for Business After Hours at the shelter in May 2023.

10 Technology

- Allen is no longer being used due to his busy schedule. Esther is now working with Corey Lewis from the career center.
- Esther has opened a Google Drive for HSOV files such as agendas and minutes. Discussion was held on who would have access and who would have administrative privileges. It will be discussed further at the May meeting.

11 Unfinished Business

- Leight provided updated committee rosters.

12 Motion to Adjourn

- Amber
- Second: Michele
- Passed Unanimously

13 Meeting Adjourned at 7:30 pm.

14 Next meeting will be 6 p.m. May 11.