**HUMANE SOCIETY OF THE OHIO VALLEY, INC.**

**REGULAR BOARD MEETING MINUTES**

**September 21, 2022 || 6:00p-7:05p**

PRESENT: Amber Dennison (by phone), Esther Salem, Michele Newbanks, Mike Montgomery (Treasurer), Flite Freimann

Absent: Leight Murray (excused)

1. Call to order at 6:05PM. Approval of Minutes of the Board meeting in August 2022:
	* Motion – Michele
	* Second – Mike
	* Unanimously approved
2. Public comments - None
3. Treasurer’s report – We received Federal Funds related to COVID.
	* Motion - Michele
	* Second –Esther
	* Unanimously approved
4. Executive Director’s Report
	* Intake of 65 dogs, 40 strays, 9 puppies born in foster care, 5 owner surrender, 11 returned, 7 to rescue, 15 adopted, 19 owner reclaim.
	* Intake of 82 cats, 23 strays, 6 owner surrenders, 15 to rescue, 36 adopted, 7 euthanized.
	* Shelter is completely full. We are seeking additional fosters. There are currently no evidence dogs at the shelter.
	* Animals coming into the shelter recently seemed to be in better health. This should help reduce Vet bills.
	* The Canine Techs have started some “play groups” for dogs. This seems to be a success.
	* Kati and Rachal are in the process of editing the Policy and Procedures Manual. It is out-of-date currently.
	* Motion to approve – Mike
	* Second – Michele
	* Unanimously approved.
5. Operations
	* Shelter is extremely full
	* Need for Volunteer Coordinator still very critical
	* Need more fosters – can we do more to encourage people who find kittens to foster them and not bring them to the shelter. Amber submitted a Foster’s Welcome grant on 6/4/22.
	* Mike has consulted several insurance companies to find affordable medical insurance for HSOV employees. Due to the small number of employees, it has been very difficult to find and affordable solution. Mike continues to investigate.
	* Acoustic panels to be installed this fall when shelter should have fewer dogs on site.
	* Saving Pets Challenge – September 1-30, donations and fundraising Michaelson Found Animals Foundation; Return to Home challenge Oct0ber 1-31 Maddie’s Fund Grant Opportunities.
	* Empty the Shelters – Bissell paying adoption fees so we can have a $20 adoption fee for altered animals from Oct 1st-Oct 8th.
6. Fundraising Report
	* Rails, Trails, and Ales – 8/13 in Muskingum Park. Esther raised just over $200 selling crafts. There were many people who came to visit the HSOV area and meet several dogs.
	* RTA- Howlin’ Blues Festival at the Lafayette Hotel August 12th.
	* Oct 7th First Friday Pups and Pumpkins – Hosted by WVU-P, WE LUV Pets will be there as well.
	* Oct 22nd Throw Down for the Pound
	* Possible Fur Ball Date – March 25,2023
	* Sept 2nd – volunteer recruitment at Marietta College; 1st Friday Roarin’ 20’s in downtown Marietta were both successful events.
	* Sept 9-11 Sternwheel Parking Fundraiser at Columbia Care. We raised just under $500.
	* Sept 16 – Paw Painting Auction at Marietta College, organized by Fredley Tynan raised about $1000
	* Sept 24 – Parade Your Paws in Muskingum park
	* Mike will work with Marty’s Print Shop to get 500 nice Thank You cards to send to donors to show our appreciation for their support.
7. Technology
	* Michael Stoffel at iTech has been waiting for another local company to get new networking hardware installed so that HSOV can purchase their “very gently used” current networking equipment.
	* Corey worked on Kati’s computer. He removed all kind of “bloatware” installed by the seller which was hogging the computer’s resources.
	* Eventually, we need to work on trying to import data from Shelter Pro into ShelterLuv.
	* Mike will check some potential security camera issues, as well as “cleaning up” the shelter alarm codes.
8. New Building – No report currently.
9. Facilities
	* Water usage is very high. Marietta Noon Rotary has purchased a tank-trailer from WCCC that will be cleaned, pressure-tested, repaired, if required, and modified to harvest rainwater from HSOV's roofs and store for kennel cleaning.  The project is moving ahead slowly.
	* A few outdoor roofs are left to repair, which should be done soon.
	* Should have the building completely painted soon.
	* Mike has found a new company to handle our HVAC system. They are considerably less expensive than Grogg’s.
10. Finance – Nothing new. See Fundraising above.
11. Volunteer
	* Reminder to log volunteer hours
	* No one has expressed interest in being the Volunteer Coordinator
12. Membership
	* New membership application went to the printer.
13. Homeward Bound
	* See Executive Director report
	* No major changes
14. Public Relations
	* Sharon Paul supplied the Marietta Times with photos and write up for an insert to go in the Oct 12th issue. She also completed and distributed the Fall Newsletter.
15. New Business
	* Saving Pets Challenge – Amber sent out a plea for people to donate $5.00. If we reach a total of $2000 we are eligible to potentially receive a larger grant.
	* Transport drivers needed for rescue and spay/neuter trips on a regular basis.
	* Job and Family Services wants to partner with HSOV for WEP volunteers. Flite to work on this project with Amber Sutphin.
16. Unfinished business – Black Case - Dr. Haught has just submitted her invoices to the attorney.
17. Motion to Adjourn – 7:05
	* Motion: Michele
	* Second: Amber
	* Passed Unanimously
18. Meeting Adjourned at 7:05 pm. Next meeting is October 12th, 2022