

HUMANE SOCIETY OF THE OHIO VALLEY, INC.
MONTHLY BOARD MEETING MINUTES
December 2, 2020

REGULAR MEETING, Gold Star Park Community Building, 6 pm immediately after the Annual Meeting

Present: Ethan Gerber (President), Leight Murray (Vice President), Mike Montgomery (Treasurer), and Jim Raney (Secretary), plus Amber Dennison (Director) attended by telephone. Esther Salem (Director) and Scott Hatfield (Manager) were excused from attendance due to illness. Flite Freimann and Keri Stan (Directors-elect) and a member of the public, Jennie Sherrard, also attended.

Public Comments: None.

Approval of Minutes (attached): Motion made by Mike Montgomery, seconded by Ethan Gerber. Motion passed unanimously.

Officer Reports:

- **President.** None.
- **Vice President.** None.
- **Secretary.** None.
- **Treasurer.** The board discussed the treasurer's report of monthly and fiscal year-to-date profit/loss statements showing income and expenses, fiscal year-to-date budget reconciliation statement, QuickBooks and checking account balances, and our Marietta Community Foundation account balances. The month-end balance of the Edward Jones Investment account was not reported. The Finance Committee needs to meet with the Edward Jones account representative for our annual review. Because the 2020-2021 Budget has not yet been approved, the fiscal year-to-date budget reconciliation will be in the December Treasurer's Report. The state of our corporate finances is excellent, allowing us to pay off any accounts in arrears and plan for future needs.
- **Vice President for Finance.** Mike Montgomery and Amy Rogers have received website information necessary to file our request for forgiveness of our Payroll Protection Program loan and will do so.

Approval of Treasurer's Report (attached). Motion made by Jim Raney, seconded by Leight Murray. Motion passed unanimously.

Information Technology Officer's Report. The inside cameras are working fine with their microphones and speakers disabled. The outside cameras are currently not working due to battery issues. We are working on establishing permanent power to those cameras.

Manager's Report. None.

Committee Reports:

- **Operations Committee.** The Board discussed Amber Dennison's report on the virtual committee meeting on November 18 (attached). Cat traps have been purchased and will be delivered C.O.D. to the shelter for our Trap-Neuter-Return (TNR) Program. There have been no security alarms requiring police dispatch since the system battery was replaced. There have been no expressions of interest in the Proposal for Veterinary Services mailed to 11 Washington County veterinarians who are licensed

to practice in Ohio. Dr. Essig (Williamstown Animal Hospital) continues to help us. In response to our plea, three CD players, a dog CD, and a cat CD were donated to the shelter to help calm the animals.

- **Finance Committee.** Jim Raney will scan the Board's Resolution Delegating Signature Authority and e-mail it to Mike Montgomery for use in completing a commercial loan for the 2019 Honda Pilot to replace our pickup truck that we sold. The vehicle loan on our van has been paid off. The committee plans to meet with the Edward Jones account representative for our annual investment review.
- **Building, Grounds, and Maintenance Committee.** Outdoor security lights and electrical outlets for security cameras are being installed. Water tank has been flushed. Thanks to Janisource, LLC for donating deep cleaning and sealing of the floors in the reception area and hallways. Chevrolet van has high mileage and needs a new master cylinder, tires, etc. Due to potholes, our lane will need another load of gravel soon.
- **New Building and Renovations Committee.** First meeting of the Advisory Committee of community volunteers on November 12 went well. Currently fundraising has achieved nearly 60% of our initial goal of \$10,000 required to obtain the match from a generous anonymous donor. The Advisory Committee will help to develop the Vision necessary to gain more community fundraising support. Leight Murray and Jim Raney met with Chris Almin, architect from Pickering Associates, to give a tour of our shelter and discuss needed improvements. Leight Murray and Jim Raney also toured a commercial property at 210 Millcreek Road, Marietta to evaluate its potential to meet our needs.
- **Homeward Bound Committee.** Sharon Paul provided her report by e-mail (attached). In November 35 cats/kittens were adopted, 18 cats/kittens were sent to rescue organizations, 20 cats/kittens are in foster homes, 20 cats are in long-term/medical foster home care with Frances Meckel, and 50 cats were spayed/neutered. We have 40 appointments for feline spay/neuter surgeries in December. In November there were 24 dogs/puppies in foster care, 18 dogs were adopted, 4 dogs/puppies were sent to a rescue organization, and 7 dogs were returned to owner. The Canine and Feline Intake/Disposition Reports for November are attached.
- **Public Relations Committee.**

Sharon Paul provided her report by e-mail (attached). We have 25,479 followers of HSOV Main Page and 14,997 followers of HSOV Group Page on HSOV's Facebook pages. The page administrators (Amber Dennison, Ethan Gerber, and Sharon Paul) monitor any questionable member requests and delete them where appropriate. Volume of potential spam/hackers seems to be increasing on daily. Photographs of new dogs and cats are taken daily and both strays and owner-surrenders are posted on Petfinder, Facebook, and Adopt-a-Pet. Adoptions/rescues/reclaims are updated on all three sites throughout the day. The Wednesday Wish List is posted each week with one of our long-term or special-needs dogs and cats being chosen on alternate weeks to announce the most-needed items, with added publicity for that dog/cat to find a home. Adopt-a-Pet and Chewy.com have partnered to allow organizations that have an Adopt-a-Pet account to create a "Wish List" linked to Chewy.com so that donors may order and have supplies shipped directly to organizations that participate. HSOV participation was set up in early November and already about \$96 worth of flea treatment medication for dogs/cats has already been shipped to HSOV. I have submitted articles for the December newsletter and will work on dog/cat articles with a primary focus on raising awareness of our need for donations/funds.

Amber Dennison provided her report by e-mail (attached). The \$2 Tuesday and other Facebook special fund raising for shelter needs provided \$1,392 for expenses, including \$640 for dog Ronnie and \$160 for cat scratchers. HSOV Facebook pages and website were updated with current events, changes, cancellations and postponements, and advertising of events. Shelter animal counts are updated monthly as well as our animal save rate required for grant reporting. Grant applications and status are updated monthly. Submitted “Ray” for Pedigree Rescue Dog of the Year and he won! Working to obtain free Ray stuff to sell for donations. I signed up for Best Friends “Strut Your Mutt” 2020 and raised \$220 of my HSOV goal of \$5,000. Link is [2020 Strut Your Mutt Day - Best Friends Animal Society](#).

- **Fundraising Committee.**

Upcoming Events (subject to change due to coronavirus pandemic)

- Various dates – Facebook fund raisers
- November 21 through January 9 – Holiday Supply Drive barrels placed at...
 - Dollar General in Reno, Lowell, Waterford, Barlow, Veto, and Little Hocking
 - We Luv Pets, Marietta
 - Fruth Pharmacy, Belpre
 - Warren’s IGA, Marietta
 - Tractor Supply, Marietta
- April 17, 2021 – Mutts Gone Nuts @ Peoples Bank Theater, cancelled for 2020
- Fur Ball – cancelled in 2020, new date to be determined in 2021 (not in March)
- Throw Down for the Pound – postponed, new date to be determined

- **Volunteer Committee.** Continuing Events (subject to change due to coronavirus pandemic):
 - Volunteers help with First Friday events and animal transports for Homeward Bound.
 - Volunteers do evening walks & cat cuddling on Tuesdays, Thursdays, and Sundays.
 - Volunteers help animals find homes through social media posting and personal contacts.
 - Volunteers have been staying in touch and working together for events and fund-raising.
 - We have received a few volunteer applications with a return e-mail stating “Due to Covid-19 we are not hosting weekly orientations, but we will be glad to set-up a one-on-one orientation...”

- **Membership Committee.** Leight Murray reported as of December 2:

<u>2020 Memberships/Sponsorships</u>		<u>2021 Memberships/Sponsorships</u>	
2	Junior Memberships	0	Junior Memberships
36	General Memberships	19	General Memberships
23	Lifetime Memberships	24	Lifetimes Memberships
61	Total Memberships	43	Total Memberships
1	Corporate Sponsors	0	Corporate Sponsors
4	Kennel Sponsors	0	Kennel Sponsors
10	Subscribers	0	Subscribers

Financial Summary

\$6,090.00 Total Membership Revenue
 \$ 864.60 Membership Committee Budget spent year to date.

Unfinished Business:

- **Revised Code of Regulations/Bylaws.** Jim Raney moved, Mike Montgomery seconded the motion, to approve a revision of the Code of Regulations/Bylaws (attached). Motion passed unanimously.
- **Acceptance of Gifts of Shelter Security Camera System, Legal Services, and Office Supplies.** Mike Montgomery moved, Ethan Gerber seconded the motion, to accept gifts of the shelter security camera system in the attached list totaling **\$2,748.71**, legal services in the attached list totaling **\$2,500.00**, and office supplies and other items in the attached list totaling **\$1,328.32** from board member James L. Raney. Motion passed unanimously, with James L. Raney abstaining from the vote.

New Business:

- **Fiscal Year 2020-2021 Budget.** Jim Raney moved, Ethan Gerber seconded the motion, to approve the FY20-21 Budget (attached). Motion passed unanimously.
- **Appointment of Director.** Leight Murray moved, Ethan Gerber seconded the motion, to appoint Keri Stan to a one (1) year term as Director on the HSOV Board of Directors. Motion passed unanimously.

Next Meeting – January 6, 2021 at 6:00 pm at Gold Star Park (tentative).

Respectfully submitted,

Jim Raney, Secretary