

Humane Society of the Ohio Valley Inc.
Regular Board Minutes
August 9, 2023

Board members present: Amber Dennison, Esther Salem, Michele Newbanks, Tammy Bates, Mike Miller, Tracy Moore

1. Call to order – The meeting was called to order at 7:05 p.m.
2. Public comments – None
3. Approval of minutes of July’s board meeting: Motion by Tammy. Second by Tracy. Motion passed with a voice vote.
4. Treasurer’s report
 - a. Amy said she will go back and re-allocate. This process is ongoing.
 - b. July expenses totaled approximately \$54,000. Income totaled approximately \$43,000.
 - c. Year-to-date, the shelter is in the red \$94,000.
 - d. The biggest expense is repair, which is 700% of the budget. This includes the recent water leak. Now that the leak has been repaired, we are anxious to see how much are expenses decrease.
 - e. Approval of June’s Treasurer’s Report: Motion by Michele. Second by Mike. Motion passed unanimously.
 - f. Approval of July’s Treasurer’s Report: Motion by Michele. Second by Mike. Motion passed unanimously.
5. Dog Warden and Humane Officer report
 - a. Fredley’s activities were limited as we were sorting out the question of her needing specific or specialized liability insurance. Tammy consulted with the appropriate officials at the County to determine that Fredley is, in fact, covered by the insurance we already have. She has returned to her regular duties.
 - b. There was one animal complaint follow up with one founded complaint.
 - c. There were two complaints with two animals surrendered.
 - d. The Human Officer seized 35 animals – 33 snakes, two geckos – all the snakes either died or had to be euthanized. This was after medical care and evaluation.
 - e. Dog Warden seized 4 animals, two were surrendered.
6. Director’s report
 - a. There were 73 cat intakes: 37 stray, 9 owner surrender, 15 Dog Warden or Humane Officer, or MPD, 1 born in shelter.
 - b. 36 cats were adopted, 25 went to rescue, 4 returned to owner, 9 were euthanized at the Vet, 1 died in foster care, 3 died in shelter.
 - c. There were 62 dog intakes: 22 stray, 17 owner surrender, 18 Dog Warden
 - d. 26 dogs were adopted, 3 to rescue, 21 returned to owner, 1 euthanized at Vet.
 - e. Cats have been under quarantine. All symptomatic cats will be treated for Herpes and Calisi
 - f. A dedication to the new building will be planned. Amy and Amber are working on intake procedures/forms.
 - g. Empty the Shelters was held July 1-31. There are \$25 adoption fees. Fees will be reimbursed by Bissell, but it takes a few months for us to report the adoptions and receive the funds.

- h. Cramer Construction came to check on some smaller repair issues – sticking doors, non-functioning lights, concrete repairs, etc. Estimate for repairs is \$750.00
 - i. Dress code – Staff is allowed to wear shorts and shelter shirts. Kate and Amy are looking into durable, but “breathable” options.
 - j. Reclaim policy – Dogs are regulated by the county and there is nothing in place for cats. We want to post a \$30 impound fee and \$10 per day boarding. The website shows there is a 3-day hold for pets. The policy will be rewritten by Amy and Kate.
 - k. The Main dog area is still fairly warm and very humid. Amy is getting quotes on installing a mini-split to help with these issues.
 - l. Rotary wants to install a 5’ x 8’ sign near the water tank. Amy suggested panels to block out an area along with the sign.
7. Committee reports
- a. Operations – did not meet as of the time of the Board meeting
 - b. Fundraising – Amy held a fundraising meeting. The date for the Furball was set. Bingo in Belpre will be held 9/16. RTA will be held 8/12 with 4 or 5 dogs taken to the event.
 - c. Finance – A meeting will be scheduled for the end of August.
 - d. Building, Grounds & Maintenance – HSOV is hoping Cramer Construction will be to help with regular maintenance and repairs.
 - e. New Building & Renovations – Epoxy was done July 14. The cost will be reimbursed with grant funding.
 - f. Homeward Bound – There are about 60 cats/kittens in foster care as of August 3rd. Frances Meckel is fostering 15 cats for long-term and medical care. 28 cats were sent for spay/neuter to Help Clinic in Barboursville. Four cats/kittens were not spayed due to respiratory concerns. Friends of Felines paid the invoice of \$1496.00 for the trip to the clinic. There are 60 dogs/puppies in foster care as of August 3rd.
 - g. Public Relations – Tracy has ordered the T-shirts. The first batch will include some of each size in each color. The Times column about the drive was sent to the Times. The ~~July~~ August column will be the Legacy Society and it will be sent out in the next week or so. Michele has been working with MCF to establish a Legacy Fund. This process has been slow, so she is also going to speak with someone at People’s Bank.
 - h. Membership – The membership drive will be extended through August. Amber will be updating the website to reflect the new reduced membership fee (\$20.00)
 - i. Technology – One or two additional wireless access points are needed to provide connectivity in the garage area. Someone from iTech should be coming to the shelter to run the necessary cables, install the access points, and make some adjustments to the phone system.
 - j. Volunteer – Staff is frustrated with volunteers. Long term volunteers still support the shelter. Gaining new volunteers is a very hard struggle. Michele Galland has agreed to take over Volunteer Orientation duties.
8. Unfinished Business
- a. July 20th County Commissioners meeting was very brief as they had another meeting to attend.
 - b. Amber is working on a dog tag fee proposal to “reward” owners who have spayed/neutered their dogs with lower tag fees.
9. New Business
- a. Manual updates – Amy is working to update the manuals with recent changes. Once the manual is updated, it will be reintroduced to employees.

- b. Band of Canines to meet with all HSOV Techs to show them how to handle dogs that are reactive. The desire to keep the dogs, and staff, safe at all times. Band of Canines will provide this training at no cost.
- 10. Adjournment – Tammy made a motion to adjourn at 8:15 p.m. Amber seconded and the motion passed with a voice vote. The next meeting will be September 14, 2023.