**Humane Society of The Ohio Valley, Inc.**

**Regular Board Meeting Minutes**

**May 10, 2023**

PRESENT: Mike Montgomery, Amber Dennison, Michele Newbanks, Tammy Bates, Michael Miller, Esther Salem

1. Call to Order – The meeting was called to order at 7:01 p.m. It was agreed that executive sessions would begin at 6 p.m. with the regular board meeting at 7 p.m.
2. Approval of Minutes of the Board meeting in April 2023:
   * Motion – Esther
   * Second – Michele
   * Motion passed with a voice vote.
3. Public comments – None
4. Treasurer’s report – Was tabled until June so the board could review it.
5. Dog Warden and Humane Officer report – Humane Officer Fredley Tynan reported there were 15 complaint follow ups with 5 unfounded complaints and 9 founded. There are 9 ongoing complaints and 1 complaint with animals removed. Seven dogs were surrendered in the complaint. Dogs, cats, horses and cattle complaints were investigated. Roger Tanner pleaded guilty to 5 counts of animal cruelty and neglect, 4 of which were dismissed. The fine hearing will be held May 12.
6. Executive Director’s Report
   * New staff have been hired.
   * Weekend adoption counselor and receptionist hired.
   * Amy Rogers is taking over weekday adoption counselor position.
   * A weekday receptionist will take over Sharon Morris’ duties.
   * Kati Rankin will be leaving. She is taking a receptionist position elsewhere.
7. Committees
   * Operations
     1. The ops manual will be finished this year.
     2. Amber will take over ops meetings with Kati and Rachal’s departure.
   * Fundraising
     1. Fundraising meetings will be held the first Saturday of the month at 2 p.m.
     2. A fundraising calendar has been created with events through the end of the year.
   * Finance
     1. Fund balances through Marietta Community Foundation through April 30:
        1. HSOV General Fund - $477,517.04
        2. Medical Fund - $65,621.47
        3. Facilities Fund - $33,856.56
        4. New Building Fund - $16,619.69
        5. APS Fund - $8,608.54
        6. Schafer Trust Fund - $1,950,590.98
   * Building, Grounds and Maintenance
   * New Building and Renovations
     1. Rescue Rebuild will be on site June 12-25
   * Homeward Bound
     1. 27 cats/kittens were adopted in April.
     2. There are 42 cats/kittens in foster care.
     3. There are 15 cats in long-term/medical foster care with Frances Meckel.
     4. 18 shelter cats were sent to rescue.
     5. 26 shelter cats were spayed/neutered on April 10.
     6. Williamstown Animal Hospital offered to spay/neuter 20 cats on May 15. There are appointments for 20 cats May 20 at the Help Clinic in Barboursville.
     7. There are 43 dogs/puppies in foster care.
     8. 25 dogs were adopted and 29 were sent to rescue.
     9. 54 dogs were brought into the shelter.
   * Public Relations
     1. Times columns for the summer have been scheduled.
        1. May – Rebuild Rescue
        2. June – Membership drive
        3. July – Legacy Society
        4. August – Specials and events for the fall
   * Membership
     1. July will be the membership drive.
     2. T-shirts will be available for sale.
   * Technology
     1. The cameras are working.
     2. Most issues with the phone system seem to be fixed.
   * Volunteer
     1. Volunteers are still being trained.
     2. Dog walks and cat cuddles continue to be held a couple of times a week.
8. Unfinished Business
   * Cameras – Tracy got the cameras working.
   * Staff schedules are still being worked on and employees are to be scheduled to work weekends.
9. New business
   * Business After Hours plans were finalized. The event is to be held May 11 at the shelter.
10. Motion to Adjourn
    * Motion: Michele
    * Second: Esther
    * Passed Unanimously
11. Meeting Adjourned at 7:57 p.m. Next meeting is June 14, 2023.