**HUMANE SOCIETY OF THE OHIO VALLEY, INC.**

**REGULAR BOARD MEETING MINUTES**

**October 12, 2022 || 6:00p-7:25p**

PRESENT: Amber Dennison, Esther Salem, Michele Newbanks, Mike Montgomery (Treasurer), Leight Murray (President)

Absent: Flite Freimann

1. Call to order at 6:05PM. Approval of Minutes of the Board meeting in September 2022:
	* Motion – Michele
	* Second – Mike
	* Unanimously approved
2. Public comments
	* Diane Webb expressed interest in volunteering and membership. She stayed for the public portion of the Board Meeting and thanked us for the evening.
3. Treasurer’s report
	* Motion - Esther
	* Second –Michele
	* Unanimously approved
4. Executive Director’s Report
	* Intake of 51 dogs, 17 to rescue, 30 adopted, 19 owner reclaim, 1 euthanized at Vet
	* Intake of 42 cats, 16 stray, 13 owner surrender, 13 born in shelter, 13 to rescue, 20 adopted, 5 euthanized, 1 died in shelter, 1 died in foster care.
	* Shelter is completely full. We are seeking additional fosters. There are currently no evidence dogs at the shelter.
	* New staff members have begun working at the shelter in the last week or so.
	* The Canine Techs have started some “play groups” for dogs. This seems to be a success.
	* Trainers from Band of Canines have been coming to the shelter to work with some of the dogs.
	* Mike is still trying to find affordable medical insurance for HSOV employees. Due to the small number of employees, it has been very difficult to find an affordable solution.
	* Motion to approve – Michele
	* Second – Mike
	* Unanimously approved.
5. Operations
	* Shelter is extremely full
	* Need for Volgistics and Volunteer Coordinator still very critical
	* Customer service is always a challenge
	* Need more fosters – can we do more to encourage people who find kittens to foster them and not bring them to the shelter. Amber submitted a Foster’s Welcome grant on 6/4/22.
	* Return to Home challenge October 1-31 Maddie’s Fund Grant Opportunities.
	* Amber has been writing several grants. In addition, she has been following up, reporting, and fulfilling grant requirements all year long.
	* Still trying to reduce stress in shelter animals (due to consistently large numbers of dogs in our care). We are trying treats, calming music, toys, play groups, etc.
	* Empty the Shelters – Bissell subsidizing adoption fees so we can have a $20 adoption fee for altered animals from Oct 1st-Oct 8th. This resulted in the subsidized adoption of 15 cats and 10 dogs.
6. Fundraising Report
	* Sept 24 – Parade Your Paws in Muskingum Park
	* October is Adopt a Shelter Dog Month & Domestic Violence Awareness Month
	* Oct 7th First Friday Pups and Pumpkins – Hosted by WVU-P, WE LUV Pets will be there as well. Shelter dogs were at Mahone’s, the Armory lawn, and Marietta Makery.
	* Oct 7th Oasis donating a percentage of sales
	* Oct 15th – Trunk or Treat Adoptathon at First Presbyterian Church on Juliana Street.
	* Oct 22nd Throw Down for the Pound
	* Oct 23rd – Station Carry Out Chili Cook-off
	* Confirmed Fur Ball Date – March 25,2023
	* Oct 24th – Fur Ball planning meeting at the Washington County Public Library at 6:00PM.
	* Mike will work with Marty’s Print Shop to get 500 nice Thank You cards to send to donors to show our appreciation for their support.
7. Technology
	* Michael Stoffel at iTech has ordered the new network hardware. Tentative install date is 10/20
	* Corey will upgrade the hard drive on Kati’s computer.
	* Exploring the possibility of using tablets or a small laptop at the shelter for adoption applications
	* Eventually, we need to work on trying to import data from Shelter Pro into ShelterLuv.
	* Mike will check some potential security camera issues, as well as “cleaning up” the shelter alarm codes.
8. New Building – No report currently.
9. Facilities
	* Water usage is very high. Marietta Noon Rotary has purchased a tank-trailer from WCCC that will be cleaned, pressure-tested, repaired, if required, and modified to harvest rainwater from HSOV's roofs and store for kennel cleaning.  The project is moving ahead slowly.
	* We will get special paint for paw painting on the roadway.
	* Waiting on bids for wall A/C units in Main
	* Waiting on bids for new gutters.
	* Looking at affordable options to replace cabinets in main bathroom.
	* Lowe’s may donate and install ceiling tiles around shelter.
10. Finance
	* Total revenue was approximately $125,670. This includes COVID relief funds from the Government, $4,400 from adoptions, $12,500 from donations, $345 from misc. small fundraisers.
	* Total expenses were $42,290. This includes $3700 Vet bills, $29,727 for payroll, $6,600 for general operations.
11. Volunteer
	* Reminder to log volunteer hours
	* No one has expressed interest in being the Volunteer Coordinator. Need help with Volgistics, orientation, welcome emails, event planning and coordination, working with businesses, transport drivers, fosters, etc.
12. Membership
	* New membership application went to the printer.
	* Membership has generated $3430 this year to date. Committee members have donated $950 to cover expenses for various membership initiatives.
13. Homeward Bound
	* It should be noted that 17 dogs went to rescue due to the efforts of Amy Rogers, and 13 cats went to rescue due to the efforts of Sharon Paul. See Executive Director report for more details.
	* Two staff members had to drive the spay/neuter trip (no volunteers available). However, 40 cats/kittens were spayed/neutered at the Help Clinic in Barboursville WV on September 19, 2022. Paperwork was prepared by, and funds for the spay and neutering of these cats was provided by, Friends of Felines. As always, a big thank you!!!
14. Public Relations
	* Sharon Paul supplied the Marietta Times with photos and text for an insert to go in Oct 21 issue.
15. New Business
	* Transport drivers needed for rescue and spay/neuter trips on a regular basis.
	* Job and Family Services wants to partner with HSOV for WEP volunteers. Flite to work on this project with Amber Sutphin.
16. Unfinished business
	* Black case settlement hearing scheduled for 10/24.
	* Rudy – how do we help a dog who has been deemed dangerous and has food aggression? What potential liability does the HSOV have while housing the dog, taking him out in public, allowing him to be adopted? How do we do what is best for Rudy? We will have further discussions with Jeffrey Holland.
	* It seems the number of bite incidents has risen recently. Why? What can we do to keep everyone more informed about specific issues with some of our dogs, and therefore keep everyone safer?
17. Motion to Adjourn – 7:25
	* Motion: Michele
	* Second: Esther
	* Passed Unanimously
18. Meeting Adjourned at 7:25 pm. Next meeting is November 9th, 2022